



**Dorset County Golf Union
Official / Player
Travel Expenses**

Name			Telephone		
E-mail					
Address					
					Post Code
If you wish the claim can be paid direct to your bank if you include your sort code and account number below. This save time and postage and can be in your account the same day received.					
Sort Code:			Account No		
Match / Event					
Date	Accommodation / Subsistence	Passenger Name	Mileage	Rate	Amount
				Total	
Match / Event					
Date	Accommodation / Subsistence	Passenger Name	Mileage	Rate	Amount
				Total	
Total amount claimed					
Signature				Date	
Official use only:					
Approved for payment:				Date	

Note:
Please attach receipts for all hotel or food claims.

Mileage allowance is currently set at 25p per mile for single occupancy 35p if you carry one or more passengers.